

First 3 Weeks of School Construction Plan: Arrival and Dismissal

1. All Staff are expected to supervise both arrival and dismissal times the first 2 weeks of school (Sept. 3-13), after that time the normal staff rotation will determine [staff supervision coverage](#) both before and after school.
2. Due to construction delays we will direct our families to drop off their 4th, 5th, and 6th grade students off of Virginia where 4th, 5th, and 6th grade staff will welcome them from 7:50-8:15 and walk them to their respective areas at the 4/5 and 6th grade walking circle. Sandwich board signs will also be appropriately placed. 7th and 8th graders will be dropped off at the "Blind Corner" off of Northgate and ushered to their areas by 7th and 8th grade staff from 7:50-8:15. The main parking lot will be coned off so that families can only enter or drop off students near the "blind corner."
3. All construction personnel will use parking along Northgate and/or parking in the Dollar General lot (pending their approval), NOT Aldrich lots.
4. The Main Office/Cafeteria remodel is scheduled to be complete by Monday, September 23.
5. The Main Office will run out of room 111 and the "Bird Doors" (Door 401) will function as the Main Entrance from ASAP to roughly Monday, September 23, please keep that in mind as you visit our campus and need access to the "Main Office."
6. Dismissal will follow the same exact plan with all staff supervising from 3:45-4:00 with 8th grade exiting out of the office hallway in the 8th grade hallway, 6th and 7th grade exiting out of the bird doors, and 4th and 5th grades exiting out the 4/5 side of the building. Teachers will supervise student movement to the blind corner, the Dollar General lot, and Virginia.
7. First Three Early Release Wednesdays, September 4, 11, and 18:
 - a. School dismisses at 2:15. All staff supervise dismissal until 2:30 at which time we gather all students needing after school supervision at the Bird Doors. A list of all After School students will be sent to all staff prior to their last period. Last period staff notify those students they are to line up at the Bird Doors at 2:30. From the Bird Doors, students are led into the commons where they will be divided up into Main gym/Commons gym/Commons/Outside playground(?) areas with their adult supervisors (any paras and admin available at that time).
 - i. Supervisors will provide supervision from 2:30-5:30pm